

## **EVS Placement in IOM Moldova , Chisinau, Moldova**



Image

**Project name:** International Organization for Migration Mission to Moldova

**Location:** Chisinau

**Host Organization and web link:** <http://www.iom.md/>

**Local coordinating organization and web link:** ADVIT Moldova, [www.voluntariat.md](http://www.voluntariat.md)

**Local coordinating contact:** [advit\\_ewb@yahoo.com](mailto:advit_ewb@yahoo.com)

**European Youth Portal Database Link:** [https://europa.eu/youth/volunteering/organisation/937797456\\_en](https://europa.eu/youth/volunteering/organisation/937797456_en)

**Sending Organization:** UNA Exchange – [www.unaexchange.org/](http://www.unaexchange.org/) [evscoordinator@unaexchange.org](mailto:evscoordinator@unaexchange.org)

**Dates:** September/October+12 months

**Host Organization Description:** Established in 1951, International Organization for Migration (IOM) is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM Mission to Moldova was opened in 2001. In the same year IOM has opened Centre for Assistance and Protection for Victims and Potential Victims of Trafficking in Human Beings (CAP).

IOM works to help ensure the orderly and humane management of migration, to promote international cooperation on migration issues, to assist in the search for practical solutions to migration problems and to provide humanitarian assistance to migrants in need, including refugees and internally displaced people. IOM works in partnership with the Moldovan government, international intergovernmental organizations as well as local NGOs on all aspects of migration, including developing capacities to manage migration flows, developing international cooperation, leveraging migration for development, better protecting the migrants' rights, providing guidance on migration legislation, improving migration management and border management and combating trafficking in human beings. The staff of organization consists of 36 staff workers in different units of IOM, which speak fluently English and also Romanian and Russian (the most common languages for Moldova). There are 2 volunteers at the moment. The working days are Monday – Friday, working hours: 9.:00 -18:00.

The main areas of activity of IOM Chisinau are:

Migration and Development Program - IOM's Migration and Development programme includes activities such as the development of the National Remittances Programme, facilitating the participation of migrants in voting abroad, capacity building for the Ministry of Economy and Trade, Consular Department of the MFAEI and Ministry of Health, improving data collection on remittances and health workers' mobility, improving the financial literacy of migrant workers and their families, facilitation of linkages of remittances with financial services, building bridges with diasporas, assessing the impact of migration on the public health sector etc.

Migration Management - IOM's initiatives in this field aim to enable the Government of Moldova to build its capacity to develop policies for efficient migration management, based on enhanced data collection and analysis. Improved knowledge, data collection and analysis are an imperative prerequisite for the achievement of this goal.

Assisted Voluntary Return and Reintegration - This programme aims to enhance comprehensive long-term reintegration of Moldovan returnees from EU countries (Austria, UK, Ireland, Switzerland, Belgium, Central European countries) through conciliation, professional orientation, and vocational and business training.

Prevention and Protection (Counter-Trafficking) - The programme has two major elements: (1) protection and assistance of victims of trafficking and at-risk cases, and (2) proactive prevention. The programme is part and in tune of general strategic initiative started by IOM with main stakeholders in Moldova in 2006 in the area of protection and prevention through establishment of the National Referral System for (potential) Victims of Human Trafficking. The approach spans from assistance development and support of services (like support of centres working with the target groups, launching Trust line for victims of domestic violence in Transnistria region, etc), capacity building of relevant authorities based on multi-disciplinary and human rights approach, to awareness-raising by information seminars, peer-to-peer education, and promotion of safe migration through support of Hotlines in both Moldova and the Transnistria Region.

### **Proposed activities/ Volunteer tasks:**

The working week, (Monday – Friday, the working hours: 10:00- 17:00), of a volunteer will consist of the following implemented activities of administrative and assisting type:

- providing administrative assistance in the office: logistics, maintaining the files, updating mailing lists, post, faxing, copying
- updating information on our web page – [www.iom.md](http://www.iom.md)
- when the volunteer will learn local language s/he can help with translations and proof reading of the documents
- assisting with research on specific topics: human rights issues, civil society, NGO development, youth initiatives, and civic participation upon request of supervisor/ unit managers

Additionally depending on the on going projects of IOM volunteer will:

- be involved in assisting project coordinators in organizing logistically all kinds of events: trainings, seminars, conferences, roundtables, other. S/he will get acquainted first-hand with all the organizational and logistic stages of a successful training event. Involvement in such activities brings multicultural exposure to the volunteers, as well as a feeling of recognition.
- finally, to develop, self-initiatives, the volunteer will manage a clear-cut project in line with their skills, personal interests and goals; This will also be an opportunity for them to develop their own ideas.

In order to support the learning process, volunteers will be given assignments and responsibility commensurate with their experience and they are referred to a supervisor/tutor, who is responsible for mentoring and coaching. They can be given short assignments either designed within on-going programmes or on an ad-hoc basis. The volunteers will learn how to face institutional, personal and social barriers. They should profit from the experience of the team and be able to contemplate what they have learned.

At any stage of the projects volunteers will be coordinated by HR manager in general and depending on the unit volunteer works in - by the Unit Managers specifically. Volunteers will have the introduction meeting with their supervisor and unit managers, will be introduced to the team, will be answered questions, provided general information about activities of IOM, IOM work ethic rules and topics the volunteers are expected to work with. Volunteers together with their project supervisors will develop a working schedule and will set up a work plan for the first weeks. The first weeks will be more of introduction, adaptation and materials studying for the volunteers. Volunteers will be given time to study the topics. After first weeks, volunteers will have evaluation meetings with their supervisor to discuss their so far impressions, problems, questions and future plans. After the first weeks of

volunteers will hopefully be fully and actively engaged in IOM activities with the support of their supervisor. At the middle of their projects volunteers will have middle evaluation meeting with their supervisor and by the end of the project there will be the final meeting to discuss the learning outcomes and skills gained, as well as competences to reflect in YouthPass.

ADVIT Moldova, as our "contact point for EVS" will provide the volunteer with 30 hours with the language supporter during the entire project. Volunteers can choose to learn Romanian or Russian language.

**Living environment: (Accommodation, food, money, transport, location information...):**

IOM , mission to Moldova is situated in its capital – Chisinau. Chisinau is the main administrative, economic, scientific and cultural centre of Moldova. The city has just over 700,000 citizens and the whole metropolitan area is roughly one million citizens. In terms of number of residents, Chisinau is the largest city of the country. It is divided in five administrative sectors; Botanica, Buiucani, Center, Ciocana and Riscani. In every district of Chisinau there is access to city transportation, shopping centres, hospitals, banks, police units, post offices, sport clubs, cafes and restaurants, night clubs. In Chisinau the volunteers can benefit from a wide range of low budget-free time activities, for example students' cafes, informational centres with free access to libraries and Internet, alternative art clubs and houses. Volunteers are accommodated in the volunteers' flats or hosting families within Chisinau. Every volunteer has his/her own room and access to basic facilities according to Moldovan standards of life. Volunteer will be paid monthly food allowance to cover the food expenses and will need to cook at home.

IOM's office is situated in the center of the town, which helps getting there easily from almost all the districts. In the office are working 36 people, which speak fluently English and also Romanian and Russian ( the most common languages for Moldova).

**Volunteer profile:** – 18-30 at time of application, UK resident before and after departure, valid passport for at least 6 months year after end of activity. No criminal records

Volunteer is chosen on the following recruitment basis:

- Proven ability to work as part of the team; able to work independently; willing to take initiative;
- Sociable, patient, flexible;
- Willing to learn local language;
- Efficiency and ability to work effectively in stressful conditions and situations;
- Good knowledge of English and working on PC is preferred.
- previous experience in migration will be an assets;

**How to apply:** Please send your CV and motivation letter **before July 15** to [advit\\_ewb@yahoo.com](mailto:advit_ewb@yahoo.com)

Please mention name of the host organization you are applying for and name of the sending organization