



# Welsh Centre for International Affairs 2016-2017 Annual Report



**WCIA**

WELSH CENTRE FOR  
INTERNATIONAL AFFAIRS  
CANOLFAN MATERION  
RHYNGWLADOL CYMRU



*Clockwise from top: Visitors to the Weeping Window Poppies at Caernarfon Castle; Wales for Peace film project, #MoreInCommon event at the Temple of Peace, Ballet Nimba at the International Development Summit; Caernarfon Peace Trail; Winners of 2016 Wales Schools Debating Championships – Cardiff Sixth Form College*



## Our vision, mission and values

*The Welsh Centre for International Affairs' vision is that everyone in Wales contributes to creating a fair and peaceful world. To achieve this, our mission is to inspire learning and action on global issues.*

The WCIA believes:

- That everyone has a contribution to make through active global citizenship
- In the principles of human rights, international law, peace, tolerance and international cooperation promoted by the United Nations
- In the power of education, positive engagement and dialogue between individuals and organisations as means to work towards those principles
- That sustainability is a vital part of all efforts to ensure a safer and more secure world for future generations
- In the importance of fair treatment of individuals, transparency and accountability in all its affairs





Hub  
Cymru  
Africa



Wales  
for  
Peace



Education  
Events  
Volunteering

## Contents

Contributing to our Strategic Aims	6
Hub Cymru Africa	10
Wales for Peace	13
Education, events and volunteering	16
Temple of Peace – developing the ‘venue with a heart’	19
Financial review 2016-17	21
Our partners and funders	24
Statement of Trustees’ Responsibilities	27
Financial Statements for the year ended 31 March 2017 for the Welsh Centre for International Affairs	28

## Message from the Chair

2016 was a momentous year in world affairs. The results of the Brexit referendum and the US presidential election were arguably 'game changers' for concepts of internationalism in Wales, the rest of the UK and the US. Meanwhile, the bloody civil war in Syria and the radical peace deal in Colombia pointed to mixed fortunes for people damaged or displaced by conflict. In the background, world hunger reached its lowest point for 25 years, and the World Bank announced that we are one generation away from achieving universal literacy.



In this context, the work of the WCIA is more important than ever. Encouraging critical thinking and dialogue on global issues is vital in a world full of surprises, disruptions and accusations of 'fake news'. This work is part and parcel of our Wales for Peace project and our activities with school pupils and teachers. Supporting other internationally focused organisations in Wales – including numerous Wales-Africa community linking initiatives – is central to the Hub Cymru Africa programme hosted by the WCIA. And encouraging positive acts of global citizenship, especially through WCIA volunteering opportunities, helps people and institutions in Wales to develop in line with the Well-being of Future Generations Act.

***“Encouraging critical thinking and dialogue on global issues is vital in a world full of surprises, disruptions and accusations of ‘fake news’...”***

As so many charities have found in the past decade, delivering such a positive programme can be difficult in the current economic climate. The WCIA faces a continuing challenge in securing core funding to balance its budget – a challenge offset to some extent by strong financial reserves, and a new approach to core fundraising through venue management.

In this challenging context, it is a pleasure to work alongside such a talented team of staff and trustees as we deliver on the WCIA's mission. I would also like to thank the Heritage Lottery Fund, Welsh Government, European Commission, Jane Hodge Foundation, and all of our other funders and stakeholders, for their commitment to the WCIA's work.

**Chrisan Kamalan**  
**Chair, WCIA Board of Trustees**



## Working towards our vision – from our Chief Executive

I am delighted to present this year's annual report – covering a period in which the WCIA delivered an inspiring, impactful programme of work that consolidated our rapid expansion in 2015-16.

2016-17 was the second full year for our Wales for Peace project, which has engaged thousands of volunteers and other participants in exploring our nation's contributions to the search for peace. Our work to uncover the hidden histories of women in the peace movement, and our collaboration with the 'Poppies: Weeping Window' exhibition in Caernarfon Castle, are just two outstanding examples of the project's strengths.



We also enjoyed a successful year hosting the Hub Cymru Africa project, funded by the Welsh Government's Wales for Africa initiative. The programme has supported communities to combat climate change, develop lifelong learning, and promote health and sustainable livelihoods – all through innovative, small-scale and cost-effective methods that benefit Wales as well as Africa. Through our work with Fair Trade Wales, the Sub-Saharan Advisory Panel, Wales for Africa Health Links Network and WCVA, we have benefitted thousands of people in the past year.

Elsewhere, we were pleased to have such a positive evaluation of the ChangeMakers programme that we have run with Oxfam Cymru, Centre for Alternative Technology and other partners for the past 5 years. This was a ringing endorsement of our approach to engaging young people with global issues and inspiring them to take action at a

*“...a ringing endorsement of our approach to engaging young people with global issues and inspiring them to take action at a local level...”*

local level. We also built on our expertise in global citizenship by delivering a successful pilot training programme for NHS professionals in Wales.

The coming year will be crucial as we seek longer-term funding for our work and look to a positive future for our headquarters in the Temple of Peace, which is moving into new ownership. I very much look forward to working with our committed staff team, trustees, beneficiaries and donors as we do so.

**Martin Pollard**  
Chief Executive

## Contributing to our Strategic Aims

The WCIA has a five-year strategy (2014-19), which sets out our ambition to work in a way that is inclusive, inspiring and engages a wider range of people with global issues. All our projects and activities are planned to meet three overarching strategic aims.

The year covered by this report marked the half-way point for the strategy, and we have already begun our preparations for the next five-year cycle. Our staff and trustees discuss the charity's strategic priorities regularly, both at normal board meetings and special away days. As we near 2019, we will increasingly involve other stakeholders in those discussions.

During 2016-17, we contributed to the WCIA's strategic aims as outlined on the next few pages.

***“Being involved with the WCIA motivated me to be a more active member in my community and to spread the message that individuals have the potential to make a positive impact. I look forward to continuing my involvement with the WCIA and learning more valuable skills and contributing to a positive, peaceful global community.”***

*Young volunteer describing her placement with the WCIA*

## Strategic Aim 1: Inspire a wider range of people in Wales to learn about and act on global issues

As we reported last year, the WCIA expanded significantly in 2015 following successful funding bids for Wales for Peace (Heritage Lottery Fund) and the Hub Cymru Africa programme (Welsh Government). During 2016-17 we built on those successes to work with an ever larger, more diverse range of people.

A key challenge for the WCIA, which we will be embracing in 2017-18 and beyond, is to ensure that beneficiaries of our work remain engaged with global issues after projects come to an end. We are also looking to work directly with more local communities, and in particular with those who do not usually engage with global issues.

### Event participation



Over 100,000 people visited the Weeping Window Poppies exhibition at Caernarfon Castle, with many taking part in poppy activities organised by Wales for Peace, CADW and 14-18 NOW



The Hub Cymru Africa partnership reached over 2300 people across Wales in a series of public events, political meetings and Fair Trade breakfasts



52 Young ChangeMakers were trained, going on to educate over 2000 of their peers about asylum and refuge in this partnership project with Oxfam Cymru and the Centre for Alternative Technology



Over 400 people attended events with ourselves and our partners in wide ranging topics including Brexit, ISIL, Syria and Sanctuary



Over 2700 school and college students benefited from WCIA workshops and debates throughout the year, including those who organised the Young Peacebuilder Conference with Wales for Peace



**37 new grantees** benefited from the Hub Cymru Africa **small grants scheme**, funded by the **Welsh Government** to support **grassroots international development activities**



## Strategic Aim 2: Provide more opportunities for people to volunteer and develop skills

Volunteering has grown in recent years to become a central component of the WCIA's activities – with people from all walks of life having the opportunity to take part in meaningful, internationally-focused work that supports their skills and employability. During 2016-17 we consolidated this work by engaging an ever larger number of volunteers, especially through the Wales for Peace project.

Skills development is central to many of our other activities, too. Getting involved with global issues can be highly beneficial for people's ability to communicate clearly, think critically and collaborate with others, and the WCIA continues to build its work programmes around such opportunities.

### Skill development



54 volunteers gave 2,317 hours of their time to events, research and communications, developing multiple skills along the way



We worked with partners in Belgium, Holland and France on the Global STEPS initiative – meaning that we will soon have an online platform to measure and demonstrate the skills people gain from volunteering on global citizenship projects



The Hub Cymru Africa programme supported over 150 organisations and numerous individuals to develop stronger funding proposals, communicate their work effectively, and prepare for international travel and intercultural working



WCIA volunteers supported the major Poppies partnership project at Caernarfon Castle, transcribed names in the Welsh National Book of Remembrance for the First World War, shared 'hidden histories' of Wales' peace heritage and produced digital content for the project: 5838 hours have been contributed by 548 volunteers so far on the project



We trained 90 to improve their delivery of Education for Sustainable Development and Global Citizenship, and to use the Philosophy for Children method to encourage critical thinking in the classroom



Three volunteers secured work in the international or third sector supported by their experiences at the WCIA

“My roles have been **really varied**: researching heritage, writing blog posts, communications through Facebook and email and website optimisation to name a few. I've surprised myself with how much I've **enjoyed working on the website** and the different programs, such as optimising the website to make it more accessible for search engines to pick up. Before starting, I would have told you that I'm not a techy person in the slightest but I **feel completely at home** adding to and updating the website and basic html code now.” *WCIA Volunteer*

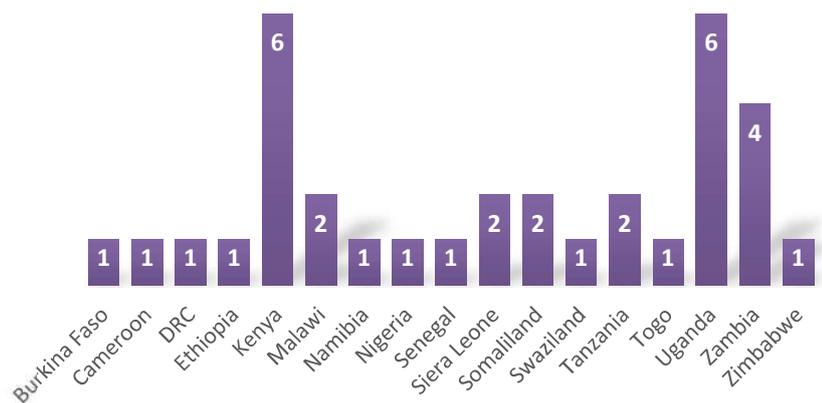


## Strategic Aim 3: Play a stronger role in the development of Wales as an outward-looking and successful nation

2016-17 saw public bodies in Wales begin to deliver on the Well-being of Future Generations Act, which requires them to contribute to a “globally responsible Wales”. Within the third sector, the WCIA and our partners provided advocacy and support in this area. We also continued to deliver the majority of the Welsh Government’s Wales for Africa programme through the Hub Cymru Africa partnership.



African countries supported



We successfully spread the word about our internationally focused activities in print and online – with WCIA and Hub Cymru Africa staff making well over **100 media appearances** during the year

### Advocacy

- WCIA staff represented the international sector on the Welsh Government's Third Sector Partnership Council, and chaired the Wales Alliance for Global Learning - enabling us to advocate the inclusion of Global Learning within plans for a new national school curriculum
- We joined the Wales Refugee Coalition to support Wales' efforts to become the first Nation of Sanctuary



We delivered a pilot training project for project for the International Health Coordination Centre – supporting NHS staff to think critically about global issues and contribute towards a globally responsible Wales

# Hub Cymru Africa

The WCIA is the lead partner in the Hub Cymru Africa (HCA) programme, which provides a wealth of support and expertise to the Wales-Africa and Fair Trade communities in Wales. It is funded by the Welsh Government's Wales for Africa initiative.

2016-17 was the first full year for our partnership, which launched officially in June 2015. Since then, it has become an important source of communications, coordination and capacity-building for Wales' grassroots international development sector. Working alongside our partners Fair Trade Wales, Sub-Saharan Advisory Panel, Wales for Africa Health Links Network and WCVA, our experienced team has delivered events, training and shared learning opportunities to groups throughout Wales.

Our grants scheme has gone from strength to strength: in 2016-17 we distributed more than £200,000 to a wide range of small-scale projects, all focused on tackling climate change, promoting sustainable livelihoods, improving health, and supporting lifelong learning.

Hub Cymru Africa is currently the WCIA's single largest programme, accounting for more than 60% of the charity's income and expenditure.

***"It was really inspirational listening to the stories of what people have been doing in Africa and how much of a difference it has made to people. You could clearly see it is working and they were so enthusiastic to do more. It made me want to make a difference and join in with this."***

***Participant in 2016 Wales International Development Summit***



Ariennir gan  
**Lywodraeth Cymru**  
Funded by  
**Welsh Government**

# Key achievements



Reaching 800 people, including the First Minister and Secretary of State for Wales, through a stall at the National Eisteddfod in Abergavenny. The stall was run by local partners Love Zimbabwe, Yirgacheffe coffee, Zimele, Tools For Self Reliance Cymru and the SAFE Foundation, as well as Y Care and Restless Development from London



Coordinating a memorial event to celebrate the life of murdered MP Jo Cox, together with Oxfam, Hope Not Hate and the Wales for Peace programme. 18 partner organisations brought stalls and the event was attended by approximately 200 people



Training individual volunteers preparing to travel to Africa for partnership projects: highlighting areas such as intercultural working, effective communication and media awareness



Holding a series of public events that attracted more than 2,300 people across Wales – including 1,759 reached via breakfasts, political meetings and campaign activities during Fair Trade Fortnight 2017

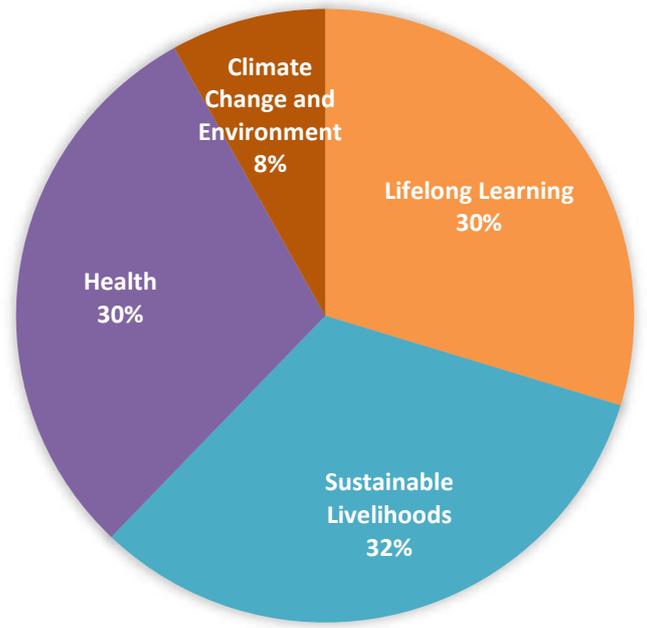
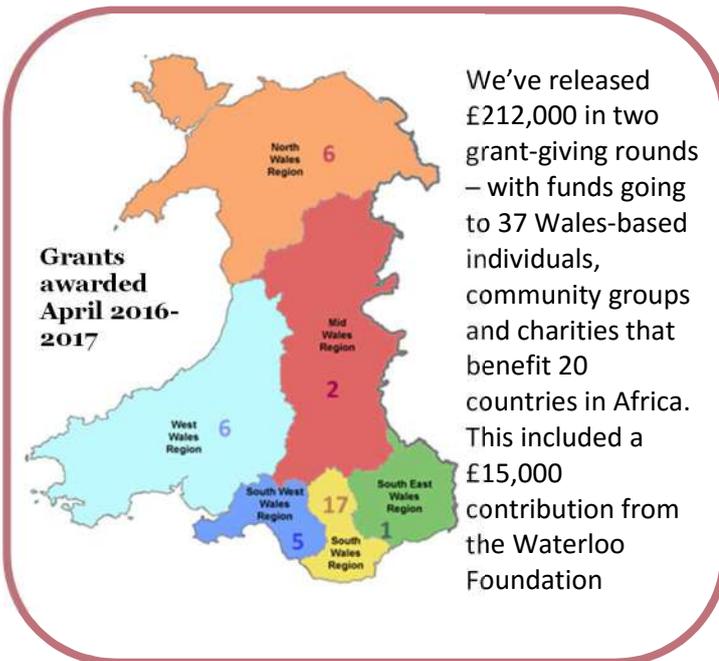


Hosting a successful Wales Africa Health Conference which brought together over 100 professionals and experts, and covered topics such as maternal mortality, mental health and wellbeing, and healthcare in Sierra Leone



Supporting over 150 grassroots organisations in Wales with guidance on fundraising, monitoring their projects and producing effective reports

## Grants awarded by theme



## Focus on: Wales International Development Summit

In September 2016, HCA hosted the Wales International Development Summit, building on biannual Summits previously hosted by the WCIA and partners. This coincided with the 10th anniversary of the Welsh Government Wales Africa programme. This time, we moved the Summit out of Cardiff to Swansea to appeal to a broader audience and ensure inclusion of other parts of Wales.

Speakers included Peter DiCampo (founder of the Everyday Africa project), Nassra Mohamed (head coach of the Tanzania and Zanzibar women's football team), Julie James AM (Deputy Minister for Skills and Technology) and Sophie Howe (Future Generations Commissioner). Entertainment was provided by the Oasis Cardiff refugee choir and Ballet Nimba. Workshops focused on Fair Trade, climate change, women's and girls' rights, global learning and global health.

211 people attended the Summit, and many posted positive thoughts on the future of international development initiatives from Wales on a message tree. 63 people responded to a post-event questionnaire, with 98% rating the Summit as very good (79%) or good (19%); 96% were interested to take part in another similar event. The evaluation also recorded an almost 40% increase in people feeling inspired to take action on global issues as a result of the day.



“The day was absolutely fantastic, from the interesting speakers to the workshops, stalls and for me the musical performance opening and closing the day stood out as the highlight”

“Peter DiCampo gave me clear inspiration and ideas for school work. Kathryn Llewellyn was honest and intriguing”



# Wales for Peace



Our Wales for Peace project, funded by the Heritage Lottery Fund, continues to inspire thousands of people through learning from our national peace heritage. We're exploring and sharing the stories of the individuals, communities and movements who have championed Wales' peacebuilding role in the world, from the First World War to today.

Amongst other activities in 2016-17, we delivered inspiring exhibitions, supported the work of numerous community volunteers, launched a Peace Heroes Awards scheme for schools and colleges, and continued to transcribe the Welsh National Book of Remembrance for the First World War.

Our project partners included the National Library of Wales, People's Collection Wales, Cardiff University, Storiol, Cadw, 14-18 NOW, Urdd Gobaith Cymru, Narberth Museum, the European Commission and the National Assembly for Wales.

***"We have had a new [student], he had been badly bullied... He grew in stature during the project, he took photographs – he has done amazing stills. He is more articulate and more confident. He is fascinated by photographs and with heritage... The professionals [working on the project] didn't know his condition and treated him on the work he was doing, only. And they were so positive, the feedback he got he felt was genuine. Best in his life... A life changing experience for him."***

***North Wales teacher, describing pupil's experience of a Wales for Peace film-making project***



# Key achievements



Touring the 'Remembering for Peace' exhibition, along with a comprehensive programme of community events, lectures, creative and learning events Temple of Peace, Cardiff (marking the Somme 100 Centenary); Caernarfon Castle, Gwynedd (see below); and Narberth Museum, Pembrokeshire; drawing over 45,000 visitors through 2016-17.



Engaging over 150 volunteers in transcribing the Welsh National Book of Remembrance for the First World War – meaning that transcription of its 40,000 names is on target to complete by Armistice Day, 11 Nov 2017. This work contributed to our lead partners, the National Library, achieving the prestigious 2016 UK ARA Volunteering Award. We also worked with the British Legion to produce a replica of the book for their annual Festival of Remembrance and other public events.



Delivering a dynamic events programme at the National Eisteddfod in Abergavenny, which included an exhibition and digital stories in the Peace Tent; a media launch of the 'Pearce Register of WW1 Conscientious Objectors'; a series of talks and debates in the Cytûn, Lle Hanes and National Assembly tents; and a 'Peace Trail' of the festival site and town.



Building on digital heritage training enabling volunteers to research and share stories from soldiers, peacebuilders, refugees and others involved with Wales' peace heritage, WCIA developed the first online 'Hidden Histories Toolkit' for volunteers, openly available to heritage and community organisations.



Supporting Caernarfon Community Groups to produce a Peace Trail and App for the town, pilot the trail with Ysgol Syr Hugh Owen, and produce a month long, public exhibition of learners' peace art in Oriol Pendeitch with Gwynedd Museums.



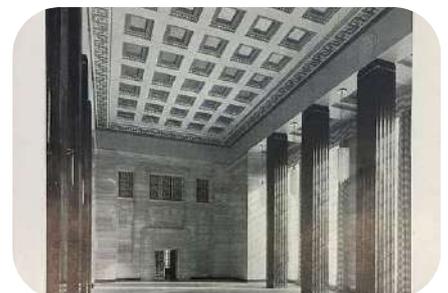
Working with 1418NOW, Coleg Llandrillo and GISDA on two inspiring Youth Digital Storytelling days – the students learnt how to operate cameras, stage interviews, write scripts and edit films on peace heritage themes, broadcast and published online.



Out of a programme of youth-led activities at the Flintshire Urdd Eisteddfod, launching a Young Peacemakers Award scheme – recognising the efforts of schools, colleges and youth groups for their contributions to peace – culminating in the first awards being presented at Galeri, Caernarfon by 'Hedd Wyn' actor Huw Garmon



Launching the Belief and Action exhibition in Pontypridd, in partnership with Cymru'n Cofio / Wales Remembers 1914-18 – exploring the experiences and motivations of conscientious objectors during the First World War. Following Spring 2017 display in Lampeter, this exhibition will tour further Welsh communities over the years ahead.



Starting a programme of regular tours of the Temple of Peace in Cardiff – drawing attention to nearly 80 years of Welsh involvement in promoting peace, constructive dialogue and international understanding.



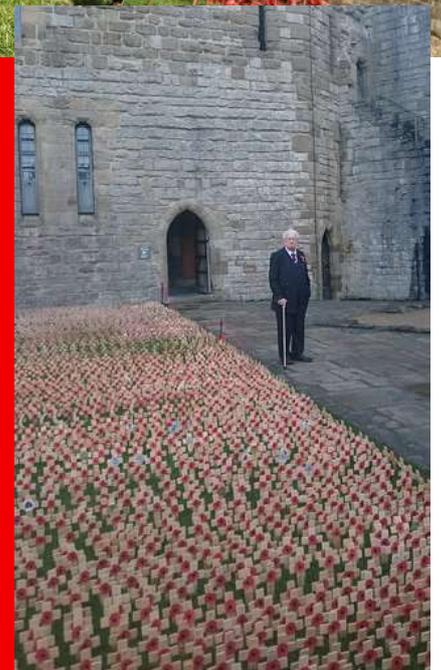
## Focus on: Caernarfon poppies partnership

In 2016, following a partnership bid between Cadw and WCIA, Caernarfon Castle was chosen by 14-18 NOW as one of four UK locations for the iconic Poppies: Weeping Window sculpture. Created by Paul Cummins and Tom Piper, this comprises several thousand handmade ceramic poppies that originally formed part of a Tower of London poppies installation in 2014.

The Wales for Peace team worked in partnership with 14-18 NOW and Cadw to ensure that visitors viewing the sculpture and the town would have the opportunity for learning, activities and guided reflection on poppies and peace. WCIA recruited, trained and supported 49 volunteers, who gave 1,400 hours of their time to assisted 131,867 visitors over a 6 week period.

We installed an exhibition in the Castle grounds, and collected over 4,500 visitor response cards in a specially created reflection space; many of the cards contained pictures drawn by young children to represent what the installation meant to them. WCIA produced bilingual learning resources and supported 2,000 young people to learn about remembrance, conflict, peace heritage, and the meaning of different coloured poppies – highlights of which included a youth-led Schools Conference, digital storytelling workshops, art exhibition and Young Peacemakers Awards. Through community participation, a Peace Trail and App were developed for visitors to Gwynedd, drawing together 20 inspiring peace heritage stories that will remain as a legacy for the town.

The WCIA is proud to have played such a key role in an exhibition which drew unprecedented visitors to Gwynedd, media profile, and a positive economic and heritage awareness impact upon the wider community.



## Education, events and volunteering

Beyond Hub Cymru Africa and Wales for Peace, the WCIA continued to run an engaging range of activities designed to inspire interest and action on global issues, as well as the skills to engage effectively with these complex issues. We've continued to seek project and unrestricted funding to maintain these streams of work.

*"It's really good how we have been able to talk to adults too, especially the teachers. I would never have believed I could go to a conference and be up on stage, but doing this project has shown me I can"*

*Year 12 ChangeMaker, Ysgol Gyfun  
Cwm Rhywni*

# Key Achievements



**52 young people** trained as ChangeMakers delivered lessons in refugees and movement of people to **over 2000** of their peers. In two schools, the students led the schools to become **Schools of Sanctuary**. This was part of a partnership project between ourselves, Oxfam Cymru and the Centre for Alternative Technology, funded by the British Council.

We also **evaluated 5 years** of ChangeMakers delivery to measure its impact.



We worked on the Erasmus-funded Global STEPS project with partners in Belgium, Holland and France to create a platform to measure, articulate and further develop global citizenship skills gained from volunteering experiences. Thank you to Liam Mullen for his design of the logo.

We organised **popular public events** on accessible global themes, including:



Children of Syria with Gareth Owen



ISIL, Syria and the Middle East



EU Referendum: The Issues Debate, Wales



What will Brexit mean?



Annual Law Lecture 2016 with Professor James Thuo Gathii

In participant surveys about events, people highlighted enjoyment, learning and changes of perspectives from events. For example, 33% of survey respondents about the EU debate said the event influenced their views on how to vote.



## Focus on: Global Citizenship training for health professionals

In December 2016, the WCIA was commissioned by the International Health Coordination Centre (IHCC) – part of Public Health Wales – to pilot training on global citizenship for NHS staff. This followed a scoping report which showed a clear interest amongst health professionals in such training. IHCC identified this as a unique opportunity for the NHS to build its capacity in engaging internationally, and strengthening its role as a global actor.

The WCIA designed and delivered two four-hour long pilot courses, hosted by Cwm Taf University Health Board in March 2017. Each course enabled participants to explore the concept of global citizenship, discuss relevant current affairs, and consider possible solutions to global health problems. The second course, aimed particularly at managers, also looked at how the NHS could contribute institutionally to global well-being – especially in light of the Well-being of Future Generations Act (Wales), which became law in 2015.

Participants rated the courses as valuable learning opportunities, and particularly appreciated the opportunity to think critically about global issues. They also felt more able to support Wales' development as a globally responsible nation.

In light of this successful pilot, we've recommended that the IHCC commission a larger-scale training programme: you can view the full recommendations and evaluation report at <https://tinyurl.com/GlobalCitNHS>.



We continued our **highly-respected skills-based volunteering programme**, with a focus on placements that put pairs or groups of volunteers working together. Excluding Wales for Peace and Hub Cymru Africa, **54 volunteers** gave **2,317 hours** of time.

Three of our volunteers went onto work in the international or third sector supported by experiences and references from their volunteering at the WCIA.

Volunteers told us they developed their understanding of **how charities work**, as well as skills in **teamwork, implementing change, initiative, communication and research**.



A series of successful debating activities to develop **critical thinking** and **awareness of global issues**. These included the **Wales Schools Debating Championships** (involving 46 schools), a training workshop for beginners, and supporting students to travel to Vilnius and Bratislava as part of the **cross-EU Debating Threats to Democracy** project.

# Temple of Peace – developing the ‘venue with a heart’

During 2016-17, we began to invest in the development of the Temple of Peace and Health – the WCIA’s Grade II listed headquarters in Cardiff, and a source of significant core income for the charity.

The Temple has for many years hosted conferences, wedding parties, examinations and other events. This year we recognised the need to change from a reactive approach (responding to booking enquiries) to proactive marketing of the Temple and venue services. We appointed a professional Venue Manager in August 2016 and have since overseen a significant growth in usage by external organisations, private functions and the general public.

Against this backdrop of increased activity, we also prepared for a transition in the Temple’s ownership. Public Health Wales – the latest of several government health bodies that had owned and managed the building since the 1940s – decided in 2015 to move into a new office building in Cardiff city centre. In 2016 they vacated the Temple and began the process of finding a public sector buyer. The WCIA’s position in the building is protected by a 999-year lease stretching back to 1938, and we anticipate strong opportunities for partnership with a new owner – while seeking to protect our status and rights within the building.

*“Thank you to you and Ian and Steen for being such a big factor in contributing to the success of our event. Many people commented on the lovely venue, how good the access was and the delicious food” Venue customer*

# Key Achievements

To achieve venue growth, we have invested in our venue offering (securing a civil wedding licence and personal alcohol licence for the Venue Manager) as well as providing professional security training for our caretaker.

As part of a programme to boost awareness of the WCIA and our venue services, we have invested in marketing, for example by promoting the Temple on several venue listing sites.

To improve local community outreach, we launched a weekly Temple Vibes radio show on Radio Cardiff in January 2017. We have also supported several community initiatives to use the Temple, including a yoga class, Friends and Neighbours group, and life coaching course.



## Event types at the Temple of Peace



Welsh Government meetings and workshops (a four-fold increase since 2015-16)



Filming for ITV dramas, documentaries, the BBC's Songs of Praise and a live S4C debate



Several wedding ceremonies and reception parties – with access to a complete wedding planning service



Third sector conferences and events by Welsh Water, Cardiff City of Sanctuary, Diverse Cymru, CoeliacUK, Save the Children, National Youth Arts Wales, Sub-Sahara Advisory Panel and the Royal Welsh College of Music & Drama



VIP reception for Cardiff Half Marathon



Personal celebrations such as naming ceremonies, milestone birthdays and a funeral wake



Exams for Cardiff University and the Institute for Chartered Accountants



# Financial review 2016-17

## Income and expenditure comparison



In comparison to 2015-16, the WCIA's income rose by 5% and expenditure by 11%. This reflects greater activity within the Wales for Peace project, Hub Cymru Africa and our increased venue services. Net income from the 'Venue with a Heart' provides us with a valuable source of unrestricted income to support our mission.

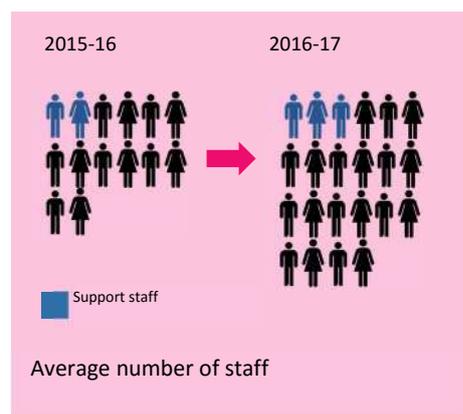
Our net expenditure increased from £8,712 to £37,311, reflecting higher expenditure in our core activities due to one-off investments to develop our longer-term fundraising.

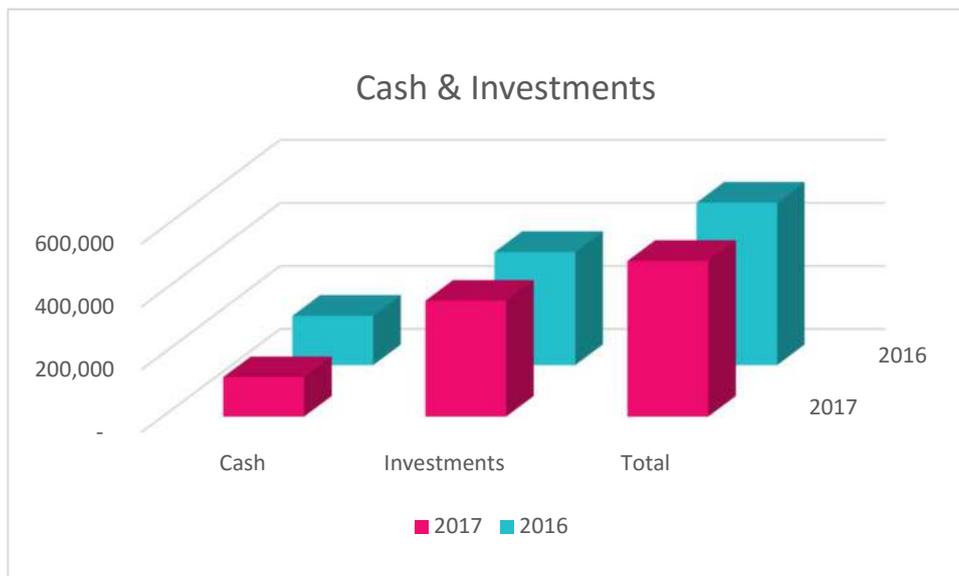
The net gains from our investments were £21,531 in the year which included a change in our investment managers to Charles Stanley.

At the end of this year, we are showing a reduction in total funds carried forward to £482,894 (2016 – £520,205). 'Total funds' is a figure monitored through the year by the WCIA's trustees, and in particular the Finance & Risk Committee. The trustees are satisfied that the current level of reserves is consistent with our current level of activity and plans – notwithstanding a reduction in cover for annual unrestricted expenditure from last year of 3.4x to 2.3x. This reduction is partly explained by increased expenditure to generate venue hire, which ultimately has a positive effect on our finances.



The trustees and staff continue to collaborate on fundraising activities – seeking resources for projects and activities that are in line with our mission, and which develop sustainable funding for the charity into the future.





The cash flow statement in the financial statements shows the impact of the increased expenditure in our core activities, along with the transfer of our investments to new managers. This transfer involved the partial realisation of our investment portfolio and purchase of investments by our new managers. We also began to develop a refreshed ethical investment policy for the WCIA.

As shown, the overall level of cash and investments has declined by 4% year on year. This aspect of our financial condition is under continuous review by the management and trustees. Our business plans include specific goals to achieve greater financial sustainability in the near term, with new project work to follow or sit alongside current activities.

## Risk Review

The trustees have a duty to identify and review the risks to which the charity is exposed, and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error. We have established a risk register which the trustees review regularly.

The Finance and Risk Committee provides the initial point at which risks are identified and assessed for the WCIA as a whole. Currently the highest risks relate to the impending change in ownership of the Temple of Peace where WCIA is based, which has the potential to impact the income of the charity. There is an ongoing dialogue with the stakeholders in this process to monitor and manage that situation. A second key risk area is the charity's ability to secure funding for future work. The Chief Executive oversees a planned search for new areas to apply the skills within the WCIA to projects consistent with our mission.



## Future plans

In **2017-18**, the WCIA faces key decisions about the future of its existing major programmes, as well as continuing to invest in sustainable fundraising activities:

- The current Hub Cymru Africa project is funded until March 2018 by Welsh Government, and we will seek to build on its successes by securing a further 3-year funding arrangement.
- Wales for Peace will be supported by the Heritage Lottery Fund until early 2019, and we have already begun to seek funding for successor projects – building both on the peace theme, and on the WCIA’s now established reputation in heritage work.
- Following on from Global STEPS and Debating Threats to Democracy, we will continue to seek out cross-European projects for as long as the UK government invests in EU partnership programmes
- We are investing in the development of our global learning programme – building on our school workshop and training services, as well as opportunities for small-scale projects with Welsh partner organisations
- We are continuing to develop the Temple of Peace as the ‘Venue with a Heart’, recognising its importance as a source of unrestricted income for the WCIA’s activities

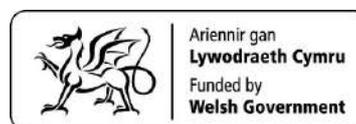
In the **medium and long term**, the WCIA will be:

- Reviewing our core projects and staffing structure, with a view to making an operational surplus and ensuring that all activities are financially sustainable
- Refreshing the WCIA’s strategy in preparation for our next planning period (2019-24) – presenting our work more clearly to the public, and emphasising the outcomes we want to see for Wales and the world, rather than projects and brands
- Working more directly with local communities in Wales, and developing projects to engage socially and economically disadvantaged people with global issues



# Our partners and funders

During the year, the WCIA collaborated with a wide range of public, private and third sector organisations to achieve its aims. We'd like to thank our partners and funders, who make our achievements possible.



Hub Cymru Africa is funded by the Welsh Government's Wales for Africa programme. During 2016-17 we received additional funding from The Waterloo Foundation and in-kind support from Walker Cambria Investment Management. Our key partners are:

- Fair Trade Wales
- Wales for Africa Health Links Network
- Sub-Sahara Advisory Panel
- Wales Council for Voluntary Action



The Hub Cymru Africa Partnership board is independently chaired by Chris Johnes and we'd like to thank him for his contribution.



Lists of the organisations supported by the Hub Cymru Africa grants scheme can be found at [www.hubcymru.org/hub/grants](http://www.hubcymru.org/hub/grants)



CYMRU DROS HEDDWCH  
WALES FOR PEACE



Wales for Peace is funded 95% by the Heritage Lottery Fund. In 2016-17 the project received additional support from Cadw, the National Assembly for Wales, the European Commission Office in Wales, Cardiff University and the Museums, Archives and Libraries Division of Welsh Government. The WCIA's key partners in the programme are:

Aberystwyth University / David Davies Memorial Institute  
Academi Heddwch Cymru / Wales Peace Institute Initiative  
Cardiff University  
Cymdeithas y Cymod / Fellowship of Reconciliation in  
Wales  
National Library of Wales  
National Museum Wales  
People's Collection Wales  
UNA Exchange  
Urdd Gobaith Cymru  
Yr Ysgwrn / Snowdonia National Park Authority



Venue hire at the Temple of Peace contributed significantly to the WCIA's unrestricted funding in 2016-17 and is set to increase in future years. Other funders of the WCIA's work this year were:

- The **Jane Hodge Foundation** funded the Wales Schools Debating Championships and debate training days for secondary school students
- **Public Health Wales** (through the International Health Coordination Centre) commissioned us to deliver pilot training on Global Citizenship to NHS professionals
- The EU's **Erasmus+** programme funded two projects in which the WCIA was a partner: Global STEPS and Debating Threats to Democracy
- The **British Council** funded the ChangeMakers project that we delivered in partnership with Oxfam and the Centre for Alternative Technology
- The Third Sector Partnership Council, managed by **WCVA**, funded us to represent the voice of the International sector in Wales
- We received an advance payment from the **People's Postcode Lottery Trust** for work to be delivered mainly in 2017-18
- Smaller funders included the **Global Learning Programme Wales**, the **Slovak Debate Association** and **Swansea University**. Numerous schools and colleges also contributed to our core funds through payments for our training and educational events.

We are particularly grateful to **Geldards LLP** for their valuable legal advice, contributed pro bono, on the WCIA's position within the Temple of Peace.

***We'd like to thank all the partners, funders and volunteers who made our work possible in 2016-17.***



## Structure, governance and management

The WCIA is a Charitable Incorporated Organisation – it was previously a charitable trust before being incorporated in April 2014 (Charity Number 1156822). It is not a company and is therefore registered with the Charity Commission rather than Companies House.

A staff team coordinates the WCIA’s activities on a day to day basis, under the guidance of its Chief Executive. There is additional support from volunteers.

All of our activities are undertaken to further our charitable purposes for the benefit of the public. The Trustees use Charity Commission guidance on public benefit (Charities Act 2006 s4).

### Trustees serving 2016-2017

Our honorary president is Sir Emyr Jones Parry	Rhiannon Hardiman Alan Hughes Dr Ian Jones
Chrishan Kamalan (Chair) Daniel Davies (Vice Chair) Amy McGlinchy (Secretary)	Sian Stephen Colin Williams Andrew Morgan Simon Pickard
Peter Sargent (Treasurer) Steve Garrett	Darren Ralph Elinor Gwynn (resigned)

Trustees on joining the charity are offered initial training on the background to the organisation and their role in its management. They are asked to complete a declaration of any potential conflict of interests. There are regular opportunities for trustees to attend WCIA events, and we have a modest training budget to help meet professional development needs as they arise. Wales Council for Voluntary Action documentation is distributed as reference material for trustees when of direct importance.

The Constitution provides for the recruitment and appointment of trustees when individual terms of office come to an end. The Board of Trustees has a policy for the open selection and recruitment of trustees, emphasising the need for a broad base of knowledge and experience to match our diverse range of activities. There is also a policy for the election of officers from among the trustees.

The trustees have established three sub-committees to assist in their oversight of the Charity. These are the Governance Committee, Finance & Risk Committee and the Staff & Remuneration Committee.

## Principal Professional Advisers

### Solicitors

**Geldards LLP**  
Dumfries House  
Dumfries Place  
Cardiff CF10 3ZF

### Bankers

**HSBC**  
56 Queen Street  
Cardiff CF10 2PX

### Investment Advisers

**Charles Stanley**  
8 Park Place  
Cardiff CF10 3DP



# Statement of Trustees' Responsibilities

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements the trustees are required to

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgments and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

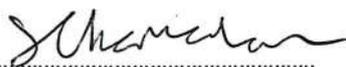
In so far as the trustees are aware:

- There is no relevant audit information of which the charity's auditors are unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

## Auditors

The auditors, Haines Watts Wales LLP, Statutory Auditors, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by the board of trustees on 26.1.18 and signed on its behalf by Chrishan Kamalan:

  
.....

Trustee

**Registered Office:**  
Temple of Peace  
King Edward VII Avenue  
Cathays Park  
Cardiff CF10 3 AP

# Financial Statements for the year ended 31 March 2017 for the Welsh Centre for International Affairs

**Prepared by:**

Haines Watts Wales LLP, Statutory Auditors  
7 Neptune Court  
Vanguard Way  
Cardiff  
CF24 5PJ



# Independent Auditors' Report to the Trustees of the WCIA

We have audited the financial statements of Welsh Centre for International Affairs for the year ended 31 March 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of trustees and auditors**

As explained more fully in the Trustees Responsibility Statement set out above, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 1444 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.



**Report of the Independent Auditors to the Trustees of  
Welsh Centre for International Affairs**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

*Haines Watts Wales LLP*

Haines Watts Wales LLP, Statutory Auditors  
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006  
7 Neptune Court  
Vanguard Way  
Cardiff  
CF24 5PJ

Date: 30/1/2018.....



**Statement of Financial Activities  
for the Year Ended 31st March 2017**

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2017 Total funds</b>	<b>2016 Total funds</b>
	Notes	£	£	£	£
<b>Income and endowments from</b>					
Donations and legacies	2	5,043	-	5,043	349
<b>Charitable activities</b>	5				
Wales for Peace		-	264,789	264,789	243,233
Health Links		-	-	-	1,487
Education and Public Engagement		50,603	-	50,603	45,765
Hub Cymru Africa		-	623,620	623,620	614,000
United Nations Association		-	-	-	1,472
Other trading activities	3	82,026	-	82,026	74,039
Investment income	4	<u>10,654</u>	<u>81</u>	<u>10,735</u>	<u>8,601</u>
<b>Total</b>		149,326	888,490	1,037,816	988,946
<b>Expenditure on</b>					
<b>Charitable activities</b>	6				
Wales for Peace		-	265,184	265,184	254,734
Core Activities		189,390	4,386	193,776	136,004
Hub Cymru Africa		-	635,566	635,566	599,630
Other		<u>2,132</u>	<u>-</u>	<u>2,132</u>	<u>171</u>
<b>Total</b>		191,522	905,136	1,096,658	990,539
Net gains/(losses) on investments		<u>21,531</u>	<u>-</u>	<u>21,531</u>	<u>(7,119)</u>
<b>Net income/(expenditure)</b>		(20,665)	(16,646)	(37,311)	(8,712)
<b>Reconciliation of funds</b>					
<b>Total funds brought forward</b>		464,268	55,937	520,205	528,917
<b>Total funds carried forward</b>		<u><u>443,603</u></u>	<u><u>39,291</u></u>	<u><u>482,894</u></u>	<u><u>520,205</u></u>

**Continuing operations**

All income and expenditure has arisen from continuing activities.



**Balance Sheet  
At 31st March 2017**

		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2017 Total funds</b>	<b>2016 Total funds</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	12	3,826	-	3,826	7,592
Investments	13	<u>368,910</u>	-	<u>368,910</u>	<u>358,961</u>
		372,736	-	372,736	366,553
<b>Current assets</b>					
Debtors	14	81,311	17,821	99,132	98,494
Cash at bank and in hand		<u>104,563</u>	<u>21,573</u>	<u>126,136</u>	<u>156,761</u>
		185,874	39,394	225,268	255,255
<b>Creditors</b>					
Amounts falling due within one year	15	(115,007)	(103)	(115,110)	(101,603)
		<u>70,867</u>	<u>39,291</u>	<u>110,158</u>	<u>153,652</u>
<b>Net current assets</b>					
		443,603	39,291	482,894	520,205
<b>Total assets less current liabilities</b>					
		<u>443,603</u>	<u>39,291</u>	<u>482,894</u>	<u>520,205</u>
<b>Net assets</b>					
		<u>443,603</u>	<u>39,291</u>	<u>482,894</u>	<u>520,205</u>
<b>Funds</b>					
Unrestricted funds	17			443,603	464,268
Restricted funds				<u>39,291</u>	<u>55,937</u>
<b>Total funds</b>					
				<u>482,894</u>	<u>520,205</u>



**Balance Sheet - continued  
At 31st March 2017**

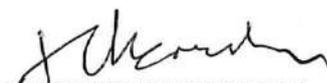
The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2017.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on 26 January 2018 and were signed on its behalf by:

  
.....  
Trustee



**Cash Flow Statement  
for the Year Ended 31st March 2017**

	Notes	2017 £	2016 £
<b>Cash flows from operating activities:</b>			
Cash generated from operations	1	(63,686)	(54,637)
Finance costs		<u>(2,191)</u>	<u>(274)</u>
<b>Net cash provided by (used in) operating activities</b>		<u>(65,877)</u>	<u>(54,911)</u>
<b>Cash flows from investing activities:</b>			
Purchase of fixed asset investments		(76,089)	(44,154)
Sale of fixed asset investments		100,606	105,714
Interest received		41	215
Dividends received		<u>10,694</u>	<u>8,386</u>
<b>Net cash provided by (used in) investing activities</b>		<u>35,252</u>	<u>70,161</u>
<b>Change in cash and cash equivalents in the reporting period</b>		(30,625)	15,250
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>156,761</u>	<u>141,511</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>126,136</u></u>	<u><u>156,761</u></u>



**Notes to the Cash Flow Statement  
for the Year Ended 31st March 2017**

<b>1. Reconciliation of net income/(expenditure) to net cash flow from operating activities</b>		
	2017	2016
	£	£
<b>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</b>	(37,311)	(8,712)
<b>Adjustments for:</b>		
Depreciation charges	3,766	3,766
(Gain)/losses on investments	(34,466)	12,308
Interest received	(41)	(215)
Finance costs	2,191	274
Dividends received	(10,694)	(8,386)
Increase in debtors	(944)	(89,704)
Increase in creditors	<u>13,813</u>	<u>36,032</u>
<b>Net cash provided by (used in) operating activities</b>	<u>(63,686)</u>	<u>(54,637)</u>



## Notes to the Financial Statements for the Year Ended 31st March 2017

### 1. Accounting policies

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

#### **Income**

Voluntary income including donations and legacies is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Incoming resources from tax reclaims are included in the statement of financial activities at the same time as the gift to which they relate.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

#### **Expenditure**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Fixtures and fittings - 25% on cost

Individual fixed assets costing £1,000 or more are initially recorded at cost.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2017**

**1. Accounting policies - continued**

**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions are charged in the statement of financial activities as they become payable in accordance with the rules of the scheme.

**Investments**

Fixed asset investments are included at market value at the balance sheet date.

Realised gains and losses on investments are calculated upon the sale of the investments as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the statement of financial activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the statement of financial activities based on the market value at the year end. Such gains and losses relate to investments which are still under the ownership of the charity and will not become realised until such time as the assets are sold as noted above.

**2. Donations and legacies**

	2017	2016
	£	£
Donations	<u>5,043</u>	<u>349</u>

**3. Other trading activities**

	2017	2016
	£	£
Rents and room hire	<u>82,026</u>	<u>74,039</u>

**4. Investment income**

	2017	2016
	£	£
Dividends received	10,694	8,386
Deposit account interest	<u>41</u>	<u>215</u>
	<u>10,735</u>	<u>8,601</u>



**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2017**

**5. Income from charitable activities**

	<b>Activity</b>	2017 £	2016 £
Wales for Peace	Wales for Peace	264,789	243,233
Health Links	Health Links	-	1,487
Schools, debating & UN	Education and Public Engagement	21,442	30,600
Public Engagement	Education and Public Engagement	23,761	15,165
Health Links	Education and Public Engagement	6,400	-
Welsh Government Grant	Hub Cymru Africa	613,620	614,000
Waterloo foundation	Hub Cymru Africa	10,000	-
Membership & Garden of Peace	United Nations Association	-	1,472
		<u>940,012</u>	<u>905,957</u>

**6. Charitable activities costs**

	<b>Direct costs</b>	<b>Support costs</b>	<b>Totals</b>
	£	(See note 7) £	£
Wales for Peace	265,184	-	265,184
Core Activities	185,076	8,700	193,776
Hub Cymru Africa	<u>631,191</u>	<u>4,375</u>	<u>635,566</u>
	<u>1,081,451</u>	<u>13,075</u>	<u>1,094,526</u>

**7. Support costs**

	<b>Governance costs</b>
	£
Core Activities	8,700
Hub Cymru Africa	<u>4,375</u>
	<u>13,075</u>

**8. Net income/(expenditure)**

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Auditors' remuneration	2,500	2,500
Other non-audit services	1,875	1,700
Depreciation - owned assets	<u>3,766</u>	<u>3,766</u>

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2017**

**9. Trustees' remuneration and benefits**

There were no trustees' remuneration or other benefits for the year ended 31st March 2017 nor for the year ended 31st March 2016.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2017 nor for the year ended 31st March 2016.

During the year travel expenses of £361 were incurred by the trustees of the charity.

**10. Staff costs**

	2017 £	2016 £
Wages and salaries	625,248	573,775
Other pension costs	<u>5,887</u>	<u>10,129</u>
	<u><u>631,135</u></u>	<u><u>583,904</u></u>

The average monthly number of employees during the year was as follows:

	2017	2016
Charitable activities	19	12
Support	<u>3</u>	<u>2</u>
	<u><u>22</u></u>	<u><u>14</u></u>

No employees received emoluments in excess of £60,000.

During the year Welsh Centre for International Affairs paid key management gross salaries totalling £187,522. Key management are considered to be 6 individuals who directly impact upon the strategic direction of the charity.

**11. Comparatives for the statement of financial activities**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>Income and endowments from</b>			
Donations and legacies	349	-	349
<b>Charitable activities</b>			
Wales for Peace	-	243,233	243,233
Health Links	1,487	-	1,487
Education and Public Engagement	45,765	-	45,765
Hub Cymru Africa	-	614,000	614,000
United Nations Association	1,472	-	1,472
Other trading activities	74,039	-	74,039
Investment income	<u>8,507</u>	<u>94</u>	<u>8,601</u>
<b>Total</b>	131,619	857,327	988,946

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2017**

**11. Comparatives for the statement of financial activities - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>Expenditure on Charitable activities</b>			
Wales for Peace	-	254,734	254,734
Core Activities	136,004	-	136,004
Hub Cymru Africa	-	599,630	599,630
Other	<u>171</u>	<u>-</u>	<u>171</u>
<b>Total</b>	136,175	854,364	990,539
<b>Net gains/(losses) on investments</b>	<u>(7,119)</u>	<u>-</u>	<u>(7,119)</u>
<b>Net income/(expenditure)</b>	(11,675)	2,963	(8,712)
<b>Reconciliation of funds</b>			
<b>Total funds brought forward</b>	<u>475,943</u>	<u>52,974</u>	<u>528,917</u>
<b>Total funds carried forward</b>	<u><u>464,268</u></u>	<u><u>55,937</u></u>	<u><u>520,205</u></u>

**12. Tangible fixed assets**

	Fixtures and fittings £
<b>Cost</b>	
At 1st April 2016 and 31st March 2017	<u>15,630</u>
<b>Depreciation</b>	
At 1st April 2016	8,038
Charge for year	<u>3,766</u>
At 31st March 2017	<u>11,804</u>
<b>Net book value</b>	
At 31st March 2017	<u><u>3,826</u></u>
At 31st March 2016	<u><u>7,592</u></u>

Individual fixed assets costing £1,000 or more are initially recorded at cost.

**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2017**

**13. Fixed asset investments**

	<b>Listed investments £</b>	<b>Unlisted investments £</b>	<b>Totals £</b>
<b>Market value</b>			
At 1st April 2016	219,821	139,140	358,961
Additions	76,089	-	76,089
Disposals	(89,811)	(10,795)	(100,606)
Revaluations	<u>30,235</u>	<u>4,231</u>	<u>34,466</u>
At 31st March 2017	<u>236,334</u>	<u>132,576</u>	<u>368,910</u>
<b>Net book value</b>			
At 31st March 2017	<u>236,334</u>	<u>132,576</u>	<u>368,910</u>
At 31st March 2016	<u>219,821</u>	<u>139,140</u>	<u>358,961</u>

The charity currently holds investments in non UK equities with a market value of £53,043 (2016: £83,884) as at 31 March 2017. These investments are managed as part of the Barclays portfolio.

**14. Debtors: amounts falling due within one year**

	2017 £	2016 £
Trade debtors	27,794	15,032
Other debtors	63,573	67,120
Accrued income	2,300	2,300
Prepayments	<u>5,465</u>	<u>14,042</u>
	<u>99,132</u>	<u>98,494</u>

**15. Creditors: amounts falling due within one year**

	2017 £	2016 £
Trade creditors	10,609	46,397
Social security and other taxes	11,000	11,126
Other creditors	49,651	11,275
Accrued expenses	<u>43,850</u>	<u>32,805</u>
	<u>115,110</u>	<u>101,603</u>



**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2017**

**16. Leasing agreements**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2017	2016
	£	£
Between one and five years	<u>2,646</u>	<u>3,822</u>

During the year £1,176 was recognised as an expense in the statement of financial activities in respect of operating leases.

**17. Movement in funds**

	At 1.4.16	Net movement in funds	At 31.3.17
	£	£	£
<b>Unrestricted funds</b>			
General fund	378,627	(20,686)	357,941
Mrs J T Morgan Travelling Scholarship	4,973	19	4,992
Development Education Fund	<u>80,668</u>	<u>2</u>	<u>80,670</u>
	464,268	(20,665)	443,603
<b>Restricted funds</b>			
If/OS Campaign	4,386	(4,386)	-
International Brigade Association Fund	570	2	572
Goronwy Jones Memorial Fund	6,491	25	6,516
Sallie Davies Memorial Fund	13,881	54	13,935
Health Links	550	-	550
Wales for Peace	18,216	(395)	17,821
Hub Cymru Africa	<u>11,843</u>	<u>(11,946)</u>	<u>(103)</u>
	55,937	(16,646)	39,291
<b>TOTAL FUNDS</b>	<u>520,205</u>	<u>(37,311)</u>	<u>482,894</u>



**Notes to the Financial Statements - continued  
for the Year Ended 31st March 2017**

**17. Movement in funds - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	149,305	(191,522)	21,531	(20,686)
Mrs J T Morgan Travelling Scholarship	19	-	-	19
Development Education Fund	2	-	-	2
	<u>149,326</u>	<u>(191,522)</u>	<u>21,531</u>	<u>(20,665)</u>
<b>Restricted funds</b>				
International Brigade Association Fund	2	-	-	2
Goronwy Jones Memorial Fund	25	-	-	25
Sallie Davies Memorial Fund	54	-	-	54
Wales for Peace	264,789	(265,184)	-	(395)
Hub Cymru Africa	623,620	(635,566)	-	(11,946)
If/OS Campaign	-	(4,386)	-	(4,386)
	<u>888,490</u>	<u>(905,136)</u>	<u>-</u>	<u>(16,646)</u>
<b>TOTAL FUNDS</b>	<u><u>1,037,816</u></u>	<u><u>(1,096,658)</u></u>	<u><u>21,531</u></u>	<u><u>(37,311)</u></u>

The Mrs J T Morgan Travelling Scholarship was designated by the Trustees to enable WCIA staff members to undertake work-related visits to less-developed countries.

The Development Education Fund was designated by the Trustees for the development of education/global citizenship education work within the UK.

The International Brigade Association Fund was provided to foster the international awareness of young people to enable them to travel or work abroad, with particular reference to Spain.

The Goronwy Jones Memorial Fund was set up for the production of special WCIA publications.

The Sallie Davies Memorial Fund was provided for the sponsorship of educational initiatives, including Wales' participation in the World School Debating Championships.

**18. Related party disclosures**

There were no related party transactions for the year ended 31st March 2017.





[www.wcia.org.uk](http://www.wcia.org.uk)  
029 2022 8549  
Temple of Peace, Cardiff CF10 3AP

